

VOICE Terms of Reference for a Consultancy

1. Topic

VOICE (the European network of 89 humanitarian NGOs from 19 European countries) seeks a consultant to develop a VOICE Briefing: «*Partners in Humanitarian Aid - Halfway through the EU Humanitarian Partnership 2021 – 2027*»

2. Objective of the Briefing

The Briefing will take stock of the NGO – DG ECHO relationship, halfway through the EU Humanitarian Partnership 2021 – 2027, building on the VOICE Briefing "[Partners in Humanitarian Aid](#)" (2019)". It will provide an analysis of the NGO – DG ECHO partnership, focusing on the evolution of the partnership modalities, and the effectiveness of the dialogue, and explore ways to improve the quality and efficiency of the vital partnership between DG ECHO and its NGO partners.

3. Timing

The consultancy should start asap. The deadline for submission of the final report will be fixed with the VOICE Secretariat (tentatively, in November 2024).

4. Tentative budget

The consultant should include his/her day rate and estimated number of hours to complete the consultancy in his/her bid outlining previous relevant experiences. Prior experience working with DG ECHO-related issues is mandatory.

5. Structure of the Briefing

The structure of the Briefing will be decided in consultation with the VOICE Secretariat. It should include at least:

- Introduction
- A section taking stock of the evolution of the DG ECHO – Humanitarian NGOs partnership, beyond contractual and compliance considerations.
- A section analysing the evolution of the partnership framework, taking stock and providing an overview of the changes brought by the new Humanitarian Partnership, and the new guidances and requirements introduced since 2019. It will evaluate the impacts of these changes on partners.
- A section analysing how the broader EU institutional and political settings impact the partnership between DG ECHO and NGO partners.
- Conclusion

More information on the expected content of the Briefing will be discussed with shortlisted candidates.

6. Methodology.

The consultant will conduct desk reviews and consultations (including interviews) as necessary and will use existing HP Watch Group analysis and documents produced since 2019.

Prior to contract signing, the consultant will be asked to submit a work plan with timeline proposing a method in line with these terms of reference.

7. Consultancy bid

The consultant should:

Send a bid to the VOICE Secretariat, at funding@voiceeu.org, including a suggested number of hours and rates; CV; letter stating suitability for this piece of work.

Deadline for the expression of interest: 31 May 2024.